

## CABINET

MONDAY 26 OCTOBER 2020  
10.00 AM

[Peterborough City Council's Youtube Page](#)

Contact – philippa.turvey@peterborough.gov.uk, 01733 452460

## AGENDA

	Page No
1 Apologies for Absence	
2 Declarations of Interest	
3 Petitions to Cabinet	
<b>STRATEGIC DECISIONS</b>	
4 <b>Medium Term Financial Strategy 2021/22 to 2023/24 - Phase One</b>	<b>SEE BUDGET BOOK</b>
<b>MONITORING ITEMS</b>	
5 <b>Budget Control Report August 2020</b>	<b>3 - 24</b>

Circulation  
Cabinet Members  
Scrutiny Committee Representatives  
Directors, Heads of Service  
Press

*Any agenda item highlighted in bold and marked with an \* is a 'key decision' involving the Council making expenditure or savings of over £500,000 or having a significant effect on two or more wards in Peterborough. These items have been advertised previously on the Council's Forward Plan (except where the issue is urgent in accordance with Section 15 of the Council's Access to Information rules).*

**Observers may view the meeting online at Peterborough City Council's Youtube Page.**

**Did you know? All Peterborough City Council's meeting agendas are available online or via the modern.gov app. Help us achieve our environmental protection aspirations and view this agenda online instead of printing it.**

This page is intentionally left blank

<b>CABINET</b>	<b>AGENDA ITEM No. 5</b>
<b>26 OCTOBER 2020</b>	<b>PUBLIC REPORT</b>

Cabinet Member(s) responsible:	Cllr David Seaton, Cabinet Member for Finance	
Contact Officer(s):	Peter Carpenter, Acting Director of Corporate Resources Kirsty Nutton, Head of Corporate Finance	Tel. 452520 Tel. 384590

## **BUDGET CONTROL REPORT AUGUST 2020**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Corporate Director: Resources	<b>Deadline date:</b> N/A
<p>It is recommended that Cabinet notes:</p> <ol style="list-style-type: none"> <li>1. The Budgetary Control position for 2020/21 as at August 2020 is a forecast overspend of £11.3m against budget. This includes the current estimated impact of C-19 and the additional C-19 response funding.</li> <li>2. Included in this report is a forecast £38.9m of additional pressure due to C-19, as reported to the Ministry of Housing Communities and Local Government, within the September return, as outlined in section 4.</li> <li>3. The reduction in collection rates in respect of Council Tax and National Non-Domestic Rates, in comparison to the levels achieved in 2019/20, as outlined in section 4;</li> <li>4. The additional funding that has been made available and allocated to the business community due to C-19, as outlined in section 4;</li> <li>5. The key variance analysis and explanations are contained in Appendix A;</li> <li>6. The Council's reserves position, as outlined within Appendix A.</li> </ol>	

### **1. ORIGIN OF THE REPORT**

- 1.1. This report is submitted to Cabinet following discussion by the Corporate Management Team (CMT).

### **2. PURPOSE AND REASON FOR REPORT**

- 2.1. This report is for Cabinet to consider under its Terms of Reference No. 3.2.7 'To be responsible for the Council's overall budget and determine action required to ensure that the overall budget remains within the total cash limit'.
- 2.2. This report provides Cabinet with the forecast for 2020/21 as at August 2020 budgetary control position.

### 3. TIMESCALE

Is this a Major Policy Item/ Statutory Plan	No	If yes, date for Cabinet meeting	N/A
Date for relevant Council meeting	N/A	Date for submission to Government Dept.	N/A

### 4. AUGUST 2020 BUDGETARY CONTROL REPORT (BCR)- REVENUE

4.1. The revenue budget for 2020/21, agreed at Full Council on 4 March 2020, was approved at £163.743m. The following table outlines the changes which have been made to the budget to arrive at the revised budget of £167.499m:

	£m
Approved Budget 2020/21	163.743
Use of reserves per MTFS	1.510
Capitalisation Direction	1.217
Integrated Community Strategy Reserve contribution: P&C-Cohesion and Integration	0.908
Capacity Reserve Contribution: ICT & Res- Committed transformation costs	0.121
<b>Revised Budget 2020/21</b>	<b>167.499</b>

4.2. The following table outlines a summary of the budgetary control position, within each directorate. The Council is currently reporting a projected overspend of £11.3m, a £1.7m change in comparison to July. This position includes the additional financial pressures and funding as a result of C-19 as at August.

Directorate	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Chief Executives	1,252	1,274	22	15	7	Overspend
Governance	4,254	4,073	(181)	(250)	69	Underspend
Place & Economy	21,371	24,589	3,217	2,961	256	Overspend
People & Communities	86,628	105,737	19,109	18,252	857	Overspend
Public Health	(372)	(315)	57	68	(11)	Overspend
Resources	19,928	22,032	2,104	1,578	526	Overspend
Customer & Digital Services	7,619	7,638	19	65	(46)	Overspend
Business Improvement	600	672	72	70	2	Overspend
Capital Financing	26,219	26,064	(155)	(155)	0	Underspend
<b>Total Expenditure</b>	<b>167,499</b>	<b>191,764</b>	<b>24,264</b>	<b>22,604</b>	<b>1,660</b>	<b>Overspend</b>
Additional C-19 funding	0	(12,995)	(12,995)	(12,995)	0	Underspend
Financing	(167,499)	(167,499)	0	0	0	
<b>Net</b>	<b>0</b>	<b>11,270</b>	<b>11,269</b>	<b>9,609</b>	<b>1,660</b>	<b>Overspend</b>

4.3. Most of the pressures impacting the Council's financial position are as the result of the C-19 pandemic and include:

- In Place and Economy there has been additional expenditure, as the Council has taken additional steps in ensuring that rough sleepers and homeless families have temporary accommodation and a safe place to self-isolate due to C-19 pandemic.
- Pressure on property income in Resources, due to C-19 having an impact on the council's ability to rent out further space in Sand Martin House.
- The Resources directorate has been unable to deliver the proposed savings in the Peterborough Serco Strategic Partnership contract due to C-19. The Business Support 'Notice of Change' / new model hub implementation will not be carried out during the current financial year.
- The People and Communities directorate has incurred additional expenditure in adult services, for care homes and domiciliary care support and an additional 10% uplift to ensure providers have the resources needed to put appropriate infection control measures in place. Additional expenditure has been incurred to support children and families, such as increases in children with disabilities packages and increased placement costs, as providers have needed to increase costs of placements to accommodate additional expenditure on C-19 related requirements. There are pressures on the domestic abuse service too.
- There are further pressures such as the loss of income for Clare Lodge, arising from when children are being moved and accommodated on emergency basis during C-19, resulting in low placement demand. New procedures at Clare lodge require new admissions to self-isolate for 14 days which influences decision making by the placing authorities. Delays to the capital project to refurbish lounges means that two are currently unavailable for use.

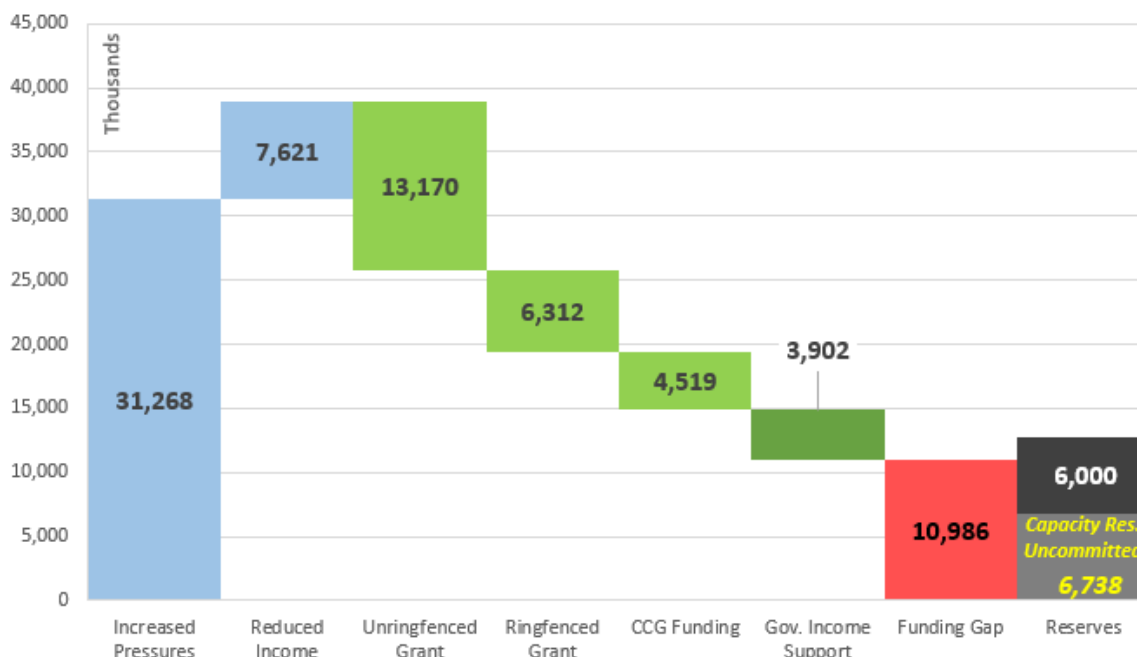
4.4. Further details regarding these and other service pressures are outlined within Appendix A of this report.

#### **Financial Impact of C-19**

4.5. The following chart summarises the direct impact C-19 has had on the Council's financial position in 2020/21 as per the September return to MHCLG:

### Estimated net Covid-19 pressures for 2020/21 v's available reserves

Additional pressures £38.9 m less additional funding £27.9 m resulting in C-19 funding gap of £11.0 m



4.6. The analysis of the C-19 financial impact identifies a £11.0m gap, which is comparable to the £11.3m position reported within the BCR. However, the two positions vary due to the following factors:

- The C-19 financial impact is monitored and reported on a weekly basis, making it a live document which is updated and reviewed more frequently. The £11.0m position reported above is as at 30 September and which is a month in advance of the BCR reporting date.
- The BCR position is more historic in nature and reports on the Council's actual financial performance at a certain point in time. For the purpose of this report the position it is as at 31 August;
- The BCR includes pressures and underspends which are not C-19 related;
- The C-19 operating environment is fast paced, reflecting the latest announcements from the government on funding and policy changes. This leads to timing variations when comparing the C-19 financial monitoring information to the BCR monthly position.
- There are some estimates within the C-19 tracker which reflect a high risk (worst case) position.

As Identified within the table in section 4.7 the C-19 financial impact at the end of August was identified at £11.8m. Due to a net favourable 'business as usual' (non-C-19 related) variance of £0.5m, the August BCR outlines a £11.3m forecast overspend. Further details in relation to the financial performance of Council services are outlined in Appendix A.

4.7. The Council reviews and reports the financial impact of C-19 internally on a weekly basis. The Council along with all other local authorities submit a monthly C-19 financial impact return to Ministry of Housing Communities and Local Government (MHCLG). The Council is forecasting additional pressures of £38.9m as a result of additional costs and lost income, this is reduced to £11.0m after applying £27.9m of additional funding. This forecast will have a significant effect on the Council's forecast outturn position, and longer-term implications for the future year's budgets. The Council has

now submitted six returns to MHCLG, with the most recent return being submitted on 5 October. The following table summarises the financial impact reported in each month:

Source of Pressure & Income	Apr Return £m	May Return £m	Jun Return £m	Jul Return £m	Aug Return £m	Sep Return £m
Direct C-19 Expenditure	7.0	10.1	19.2	23.4	22.6	<b>26.2</b>
Loss of Income	6.8	6.0	6.8	7.9	6.7	<b>7.2</b>
Non-Delivered 2020/21 Savings	4.5	4.8	4.7	6.6	5.5	<b>5.5</b>
<b>Total Pressures</b>	<b>18.3</b>	<b>20.9</b>	<b>30.8</b>	<b>37.9</b>	<b>34.8</b>	<b>38.9</b>
C-19 response fund & un-ringfenced grants	(11.0)	(11.0)	(11.0)	(13.2)	(13.2)	<b>(13.2)</b>
Additional Funding and ring-fenced grants	-	-	(5.7)	(9.9)	(9.9)	<b>(14.7)</b>
<b>Revised Net Position</b>	<b>7.3</b>	<b>9.9</b>	<b>14.1</b>	<b>14.8</b>	<b>11.8</b>	<b>11.0</b>

4.8. The return to MHCLG requires the costs to be included gross of all grant income. As such, activity which is being funded by ringfenced grants or the CCG have been included within the £38.9 m of additional costs.

4.9. Since the previous BCR report to Cabinet the C-19 position reported in the table above and the MHCLG has been updated to reflect the following changes:

#### Funding

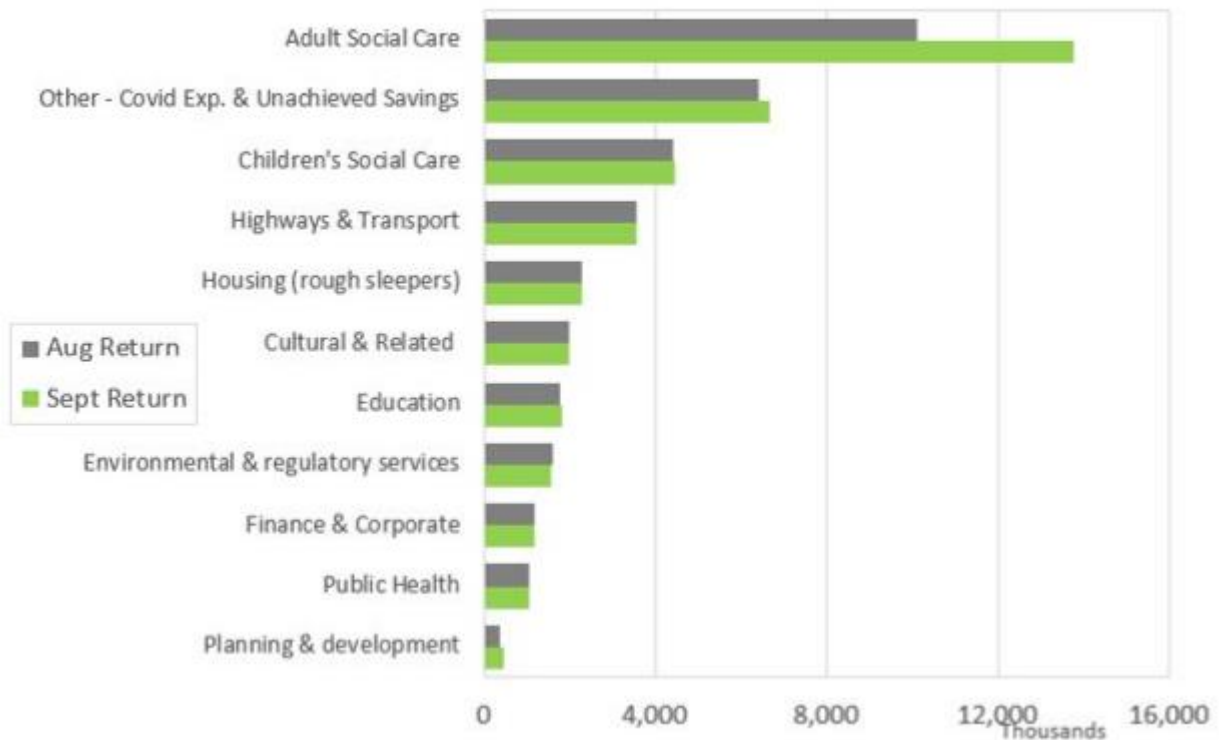
- Rough Sleeper - There has been an update for the grant claim estimate to reflect the confirmed lower value reducing from **£1.4m to £0.4m**. This is due to the bid being split over three elements:
  - Hotel and associated costs (short term support).
  - Capital investment - the plan to rehouse rough sleepers into long term permanent accommodation.
  - Revenue support costs for the capital investment.
- [Infection Control Tranche 2](#), announced on 17 September- **£1.7m**
- [Free school travel funding](#) (via the CPCA)- **£0.1m**
- Inclusion of the income compensation scheme for lost sales, fees and charges (estimate annual value) the first of three returns was submitted to MHCLG on 2 October- **£3.9m**

#### Additional Pressure

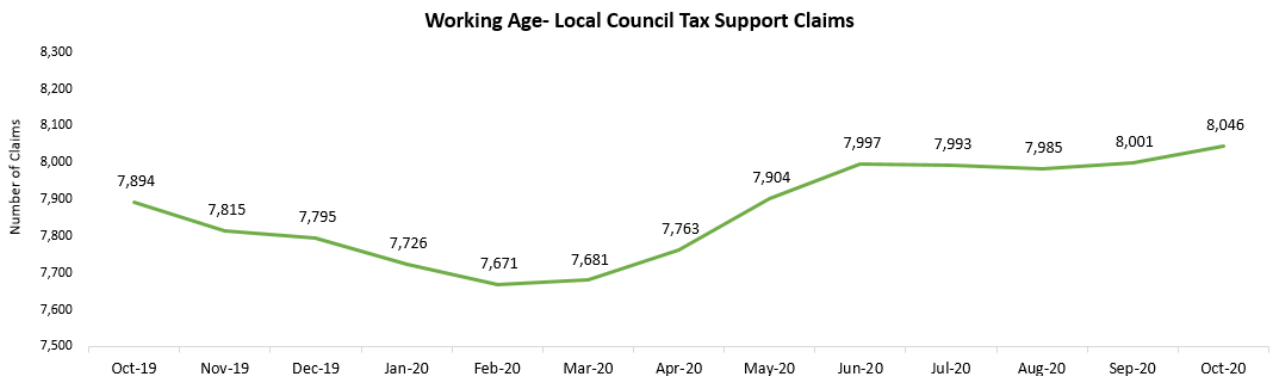
- Adult Social Care forecast costs have increased to include the additional market sustainability costs This pressure includes:
  - Funding of continued infection control- off-set partially by £1.7m of new infection control funding (noted above).
  - Provider inflation to support additional costs being incurred in providing care provision.
  - Securing provision by block booking beds - this ensures the Council has enough places to cope with additional demand and help ensure there is capacity in hospitals.

The following chart summarises the movement in the additional pressures reported, highlighting Adult Social care as the main C-19 cost driver.

Estimated Covid-19 full impact by Expenditure Type for 2020/21



4.10. Concern remains regarding tax collection across the Country as a result of C-19. The Council has been closely monitoring this and comparing the collection levels against previous collection performance. This comparison shows that Council Tax collection rates are 1.9% lower, and Business Rates collection rates 20.6% lower than last year. Since the beginning of the pandemic these rates have improved. However, the levels of Local Council Tax Support recipients have increased, as unemployment rates risen, and it is expected this could increase further as the furlough scheme comes to an end. The following chart shows the increase in claims since the start of the pandemic, following on from the declining numbers prior to the pandemic.





4.11. The Council has received funding directly from the Government which is being applied specifically to certain sectors of the economy, this includes:

- Business rates relief of £40.6m to 1,314 Retail, Hospitality and Leisure Providers;
- Business rates relief of £0.3m to 32 Nurseries;
- £32.2m of Small Business Grant Funding (SBGF) for Small, Rural, Retail, Leisure and Hospitality businesses. This has supported 2,654 businesses, this scheme is now complete;
- Hardship funding of £1.7m to allocate £150 to those on Local Council Tax Support (LCTS) - this has been processed with 9,035 working age LCTS recipients benefiting from this funding to date;
- Discretionary grant scheme for businesses of which £1.6m of grants have been made to 110 local businesses.

4.12. The impact from C-19 continues to put strain on the Council's finances with the Council requiring additional funding. The Council have made informal contact with the MHCLG to discuss potential avenues of support. The Council will require support covering the present £11.3m shortfall for this financial year and the projected £35.6m deficit in 2021/22. Further details of the Council's financial position and strategic approach are outlined within the Medium-Term Financial Strategy 2021/22-2023/24, being reported to the same Cabinet meeting (26 October).

## **5. APPENDICES**

5.1. Further information is provided in the following appendices:

- Appendix A – Budgetary Control Report Dashboard- August 2020.

This page is intentionally left blank

# Appendix A- Budgetary Control Report Dashboard

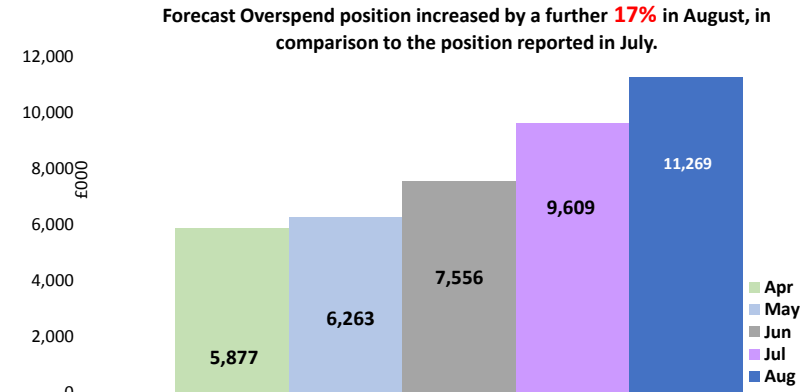


Period **Aug-20**

**£11.3m Forecast Overspend**

**14%** Forecast Overspend as a proportion of Budget

Directorate	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Chief Executives	1,252	1,274	22	15 ▼	7	Overspend
Governance	4,254	4,073	(181)	(250) ▼	69	Underspend
Place & Economy	21,371	24,589	3,217	2,961 ▼	256	Overspend
People & Communities	86,628	105,737	19,109	18,252 ▼	857	Overspend
Public Health	(372)	(315)	57	68 ▲	(11)	Overspend
Resources	19,928	22,032	2,104	1,578 ▼	526	Overspend
Customer & Digital Services	7,619	7,638	19	65 ▲	(46)	Overspend
Business Improvement	600	672	72	70 ▼	2	Overspend
Capital Financing	26,219	26,064	(155)	(155) ▬	0	Underspend
<b>Total Expenditure</b>	<b>167,499</b>	<b>191,764</b>	<b>24,264</b>	<b>22,604</b>	<b>1,660</b>	<b>Overspend</b>
COVID-19	0	(12,995)	(12,995)	(12,995) ▬	0	Underspend
Financing	(167,499)	(167,499)	0	0 ▬	0	On Budget
<b>Net</b>	<b>0</b>	<b>11,270</b>	<b>11,269</b>	<b>9,609</b> ▼	<b>1,660</b>	<b>Overspend</b>



## Key Budget Pressures

People & Communities	<b>2,528</b>	Savings plans in relation to ASC Demography and the National Living Wage can no longer be delivered, due to resources focusing on responding to discharges and other pressures from COVID-19.
People & Communities	<b>2,356</b>	Additional COVID-19 spend, including £1m on Children in Care placements costs to meet the anticipated spike in requests for placements, £0.895m to provide an uplift to Children's Social Care providers to cover their additional costs, £0.425m to cover Home Care support & Integrated Community Equipment Services to meet the expected additional demand when Children return to School.
Place & Economy	<b>2,200</b>	Due to COVID-19 and the resulting additional responsibility placed on Local Authorities by the Government, the Council has incurred costs for hotels, B&B, security and repair costs to ensure rough sleepers were accommodated.
People & Communities	<b>2,113</b>	lower levels of income received due to Covid-19 including income from carparks and Parking Enforcement (FPN's).
People & Communities	<b>2,000</b>	Additional spend to support the transition of Vivacity services to an alternative provision.
People & Communities	<b>1,200</b>	Clare Lodge- Loss of income due to COVID-19 as children are only being moved and accommodated on emergency basis during covid so placement demand is low. New procedures require new admissions to self isolate for 14 days which is influencing decision making by placing authorities.
Resources	<b>1,112</b>	The current forecast is based on Business Support 'Notice of Change'/new model/hub implementation not being implemented during 20/21. However this is now subject to a wider strategic review and a further adjustment to the forecast may be required to reflect the outcome of this review.
People & Communities	<b>859</b>	Additional COVID-19 spend to cover additional Social worker capacity and PPE.
Resources	<b>475</b>	Additional letting of SMH now not possible this year.

## Key Favourable Variance

Resources	<b>396</b>	Bereavement Services income is expected to exceed budget by £0.379m this year due to COVID-19.
Place & Economy	<b>253</b>	Concessionary fares as significant reduced usage of concessionary passes
Place & Economy	<b>199</b>	Savings on temporary accommodation, due to new lease arrangements for St Michael's Gate, 6 month savings from Bushfield Court and Walton Road
Place & Economy	<b>195</b>	Refund of Climate Change Levy liability payment to HMRC
Governance	<b>118</b>	Election services due to no local elections in May 2020 due to the COVID-19 pandemic.
People & Communities	<b>160</b>	Savings on Community, Therapy and Reablement Teams due to staff vacancies
Resources	<b>149</b>	Additional rental income due to delayed property sales.
Chief Executives	<b>44</b>	Due to vacant posts
Place & Economy	<b>39</b>	Various Directorate wide savings

£19.1m Forecast Overspend

22%

Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
People & Communities	Director	1,240	1,688	448	463 ▲	(15)	Overspend
People & Communities	Education	6,620	7,326	706	691 ▼	15	Overspend
People & Communities	Adults - Commissioning	37,123	43,379	6,256	6,295 ▲	(39)	Overspend
People & Communities	Adults - Operations	9,480	10,226	746	788 ▲	(42)	Overspend
People & Communities	Children's - Operations	10,424	11,363	939	942 ▲	(3)	Overspend
People & Communities	Children's Commissioning	16,127	18,494	2,367	2,367 ▲	(0)	Overspend
People & Communities	Commissioning Team and Commercial Operations	365	1,421	1,056	1,052 ▼	4	Overspend
People & Communities	Communities - City Centre Management	196	447	251	213 ▼	38	Overspend
People & Communities	Communities - Cohesion and Integration	837	951	114	2 ▼	112	Overspend
People & Communities	Communities - Community Safety	(59)	2,425	2,484	2,725 ▲	(241)	Overspend
People & Communities	Communities - Think Communities	2,660	5,375	2,715	2,225 ▼	490	Overspend
People & Communities	Communities-Regulatory Services	1,614	1,929	315	257 ▼	58	Overspend
People & Communities	Children's & Safeguarding (DSG)	5,748	6,858	1,110	621 ▼	489	Overspend
People & Communities	Commissioning and Commercial Operations (DSG)	0	0	0	11 ▲	(11)	On Budget
People & Communities	Education (DSG)	(5,748)	(6,147)	(399)	(399) ▼	0	Underspend
	<b>Total People &amp; Communities</b>	<b>86,628</b>	<b>105,737</b>	<b>19,110</b>	<b>18,253 ▼</b>	<b>857</b>	<b>Overspend</b>

**Directorate Overview**

The People and Communities Directorate is currently forecasting an overspend of £19.110m. Of this figure, £9.605m relates to additional spend in response to COVID-19. The COVID-19 impact on Income is a forecast under achievement of £4.925m. The COVID-19 impact on the achievement of MTFs savings is a pressure of £3.658m. A forecast overspend of £1.215m relates to non-COVID-19 activity and includes a pressure of £0.410m in relation to credit notes raised to the Clinical Commissioning Group (CCG)

**Directorate Variance Analysis**

Director	£0.447m pressure as a result of non-achievement of MTFs saving, in relation to reduced expenditure on Agency Staff. This saving was allocated across the directorates based on current agency budgets, however due to the directorates reliance on these budgets to ensure there are adequate levels of social care workers and care staff, these savings will be difficult to extract. This will be reviewed as part of the Councils budget setting process for 2021/22.
Education	£0.183m - loss of income due to a reduction in Attendance Fixed Penalty Notice fine income and School Improvement traded services as a result of COVID 19. As a result of the COVID-19 pandemic, and in line with Government advice, no Penalty Notice and / or prosecution has been initiated for any new offences from 16 March 2020. The Local Authority will start to fine parents whose children do not attend school in September but there will be discretion where the reason is COVID related and it is anticipated that Income will only be 50% of 'normal' levels for the Autumn term. It is anticipated that School Improvement traded services offer will re-commence in September 20.
	£0.279m pressure COVID - Impact on MTFs saving re Home to School Transport. A number of savings work streams are underway in conjunction with Cambridgeshire County Council e.g. Route Optimisation, promoting the take up of Personal Transport Budgets, the development of a Dynamic Purchasing System and Independent Travel training. It is too early to estimate the value of savings which won't be known until the Autumn term of 20-21 Academic Year. COVID 19 will inevitably impact on the delivery of savings.
	£0.148m other pressures including PFI Insurance rebate £0.100m. The PFI Insurance rebate is received every two years. The PCC PFI Manager is currently negotiating for the Insurance rebate to be received annually. This pressure may therefore be removed.
Adults - Commissioning	£1.5m pressure from 10% uplift awarded to care providers to end of June to assist with impact of COVID-19. £0.817m additional care package spend forecast due to COVID-19 on social care packages.
	£0.165m loss of client contributions as a result of hospital discharge cases going into block care beds funded by CCG. Discharge guidance states not to collect client contribution during COVID-19.
	£2.528m pressure from reduced or lost savings due to COVID-19. Savings plans such as Adults Positive Challenge, Self Funders, Care Suites and Lifeline have all been affected due to resources focusing on responding to discharges and other pressures from COVID-19. As a result of COVID-19, savings previously declared in relation to ASC Demography and the National Living Wage can no longer be delivered.
	£0.918m pressure on care packages due to a rise in demand and costs of new packages and the need to credit back some invoices to the CCG as in raised in error.

Adults - Operations	<p>£0.859m pressure - additional COVID 19 spend. Additional spend has been approved to cover additional Social Worker Capacity in Early Help, Community and Long Term Teams, Care Home Support Teams, Transfer of Care Team, Occupational Therapy, &amp; Personal Protective Equipment.</p> <p>£0.107m pressure on loss of the saving due against the Deprivation of Liberties (DoLs) service area. Legislation due in October is unlikely to be in place now. This legislation was due to change how the service was to be delivered.</p> <p>£0.086m loss of income from Care and Repair due to COVID-19. The service receives income from work carried out under the Disabled Facilities Grant (DFG). Care and Repair staff have been redeployed to Reablement and other teams to respond to COVID-19 so are unable to generate the contributions.</p> <p>£0.315m savings on Community, Therapy and Reablement Teams due to staff vacancies</p>
Children's - Operations	<p>£0.741m pressure - additional COVID 19 spend. Additional Early Help costs to establish a short term team to provide direct early help support and to commission support services. Additional capacity for Children's Social Care Assessment teams to meet the expected increase in referrals of vulnerable children into Children's Social Care. Additional capacity at Derby House to meet the expected increase in demand for children with very complex disabilities.</p>
	<p>£0.187m pressure - COVID loss of Income. The Tackling Troubled Families Grant is partly paid based on Payment By Results (PBR). Due to COVID-19 and the closure of Schools it is anticipated that there will be a shortfall of PBR income.</p>
Children's Commissioning	<p>£2.258m pressure - COVID 19 additional spend. £1m additional spend approved for Children in Care placements costs to meet the anticipated spike in requests for placements that will follow once restrictions begin to be lifted and Schools return. £0.895m additional cost to provide an uplift to Children's Social Care providers to cover their additional costs during lockdown and the recovery phase. Provider uplifts are considered by a Business Continuity panel. Additional spend approved of £0.425m to cover Home Care support &amp; Integrated Community Equipment Services to meet the expected additional demand when Children return to School.</p>
Commissioning Team and Commercial Operations	<p>£0.094m pressure - The re-commissioning of Children's Centres is delayed because of COVID-19.</p> <p>£1.2m pressure - COVID-19 impact on Income at Clare Lodge. Children are only being moved and accommodated on emergency basis. Also the new procedures at Clare lodge require new admissions to self-isolate for 14 days which is also influencing decision making by placing authorities. The delay to the Capital project to refurbish lounges means that two lounges are currently not available for use. The refurbished Lounges will be operational imminently.</p> <p>£0.142m pressure COVID-19 additional spend. £0.100m additional expenditure at Clare Lodge incurred on staffing when children have had to be isolated due to them being COVID-19 positive, additional cost of PPE and other infection control measures.</p>
Communities - City Centre Management	<p>£0.237m pressure - COVID-19 loss of Income. Loss of Income is forecast for Street Traders, the City Market, the Great Eastern Run and City Centre Events.</p>
Communities - Community Safety	<p>£2.117m pressure - COVID-19 loss of Income. £1.535m loss of Income from Parking services to the end of July and forecast 25% of 'normal' income for August, 50% for September &amp; October, then 75% from November onwards. £0.433m loss of Income re Parking Enforcement as PCC car parks and on street parking has been free to use and therefore Enforcement staff have been redeployed to the COVID-19 Emergency Hub. Parking Enforcement is operational again but income levels are forecast to be lower than previous levels given COVID impact on staffing productivity, suspension of parking bays, pop up cycle lanes etc. £0.150m forecast loss of Income re Environmental Enforcement as a result of the lockdown.</p> <p>COVID-19 additional spend. 0.029m for the COVID-19 Emergency Hub to purchase food for members of the community that are identified as vulnerable and who have no other means of getting food. A DEFRA grant has covered most of this pressure.</p> <p>£0.386m pressure - COVID-19 impact on MTFs savings. Revised parking charges were due to be implemented from April 2020 but on and off street parking has been free to use during the pandemic. Income is forecast to be lower since parking charges have been reinstated.</p> <p>£0.170m Favourable - COVID-19 reduced spend. Vacancies not recruited to Environmental Enforcement and Parking Enforcement Teams.</p>
Communities - Think Communities	<p>£2.0m pressure - COVID additional spend to support the transition of Vivacity.</p> <p>£0.179m pressure - COVID-19 impact on MTFs saving re Vivacity. Given Vivacity's decision hand to back the Culture and Leisure contract to PCC, it is highly unlikely that this MTFs saving will be achieved.</p> <p>£0.500m pressure - COVID-19 loss of income on the Premier Fitness profit share scheme</p>
Communities-Regulatory Services	<p>£0.274m pressure - Additional Coroners Service spend to manage the backlog and complexity of cases and for the PCC share of temporary mortuary costs.</p> <p>£0.120m pressure - Reduced Income re Licenses in relation to Food premises, Street Traders &amp; Taxi's as a result of businesses / taxi operators being closed and allowing for permanent closure of businesses.</p>
Education (DSG)	<p>£0.233m COVID additional spend for additional Speech and Language provision, and funding to ensure the sustainability of Nursery Education providers.</p> <p>£0.489m increase of complex placements during Summer 2020 the majority due to COVID-19</p>

# £0.1m Forecast Overspend



## 1%

Forecast as a proportion of the Expenditure Budget (exc the Public Health Grant)

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	
Public Health	Children 0-5 Health Visitors	3,886	3,886	0	0	0	On Budget
Public Health	Children 5-19 Health Programmes	887	887	0	0	0	On Budget
Public Health	Sexual Health	1,933	1,974	41	25	16	Overspend
Public Health	Substance Misuse	2,218	2,214	(4)	(4)	0	Underspend
Public Health	Smoking and Tobacco	295	295	0	1	(1)	On Budget
Public Health	Miscellaneous Public Health Services	1,532	1,553	21	47	(26)	Overspend
Public Health	Public Health Grant	(11,124)	(11,124)	0	0	0	On Budget
	<b>Total Public Health</b>	<b>(372)</b>	<b>(315)</b>	<b>58</b>	<b>69</b>	<b>(11)</b>	<b>Overspend</b>

### Directorate Overview

The Public Health Directorate is currently forecast to overspend by £0.058m. Included in this forecast is £0.110m of COVID-19 related expenditure across all services. This is offset by £0.052m of other savings.

### Directorate Variance Analysis

Sexual Health	£0.051m pressure - additional COVID spend Sexual Health contract
Miscellaneous Public Health Services	£0.044m pressure - additional COVID spend - delayed start to new Healthy Lifestyles contract
Substance Misuse	£0.015m pressure - additional COVID spend - Drug and Alcohol Services

**£-0.2m Forecast Underspend**  **-4%** Forecast Underspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Governance	Director of Governance	147	138	(9)	(4) ▲	(5)	Underspend
Governance	Legal Services	1,886	1,949	64	13 ▼	51	Overspend
Governance	Constitutional Services	2,011	1,804	(206)	(229) ▼	23	Underspend
Governance	Performance & Information	211	181	(29)	(29) ▬	0	Underspend
	<b>Total Governance</b>	<b>4,254</b>	<b>4,073</b>	<b>(181)</b>	<b>(250) ▼</b>	<b>69</b>	Underspend

**Directorate Overview**

Overall the Governance department is forecasting to underspend by £0.181m, largely due to the reduction in costs associated with holding local elections, as these have been postponed due to COVID-19. Savings also on salaries and members allowances.

**Directorate Variance Analysis**

Legal Services	£0.064m overall pressure. Relates to £0.123m pressure on Land Charges Income, offset by other favourable income in Legal Servs.
Constitutional Services	£0.118m favourable position on election services, this is broken down in to a £0.188m saving as there were no local elections in May 2020 due to the COVID-19 pandemic, however this is offset by a £0.060m possible pressure due to additional costs relating to the Electoral Register and previous year election costs
	£0.089m Favourable position as a result of a number of small variances

# Chief Executives Aug-20



**£0.0m** Forecast Overspend



**2%** Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Chief Executives	Chief Executive	155	151	(3)	2 ▲	(5)	Underspend
Chief Executives	HR	1,097	1,123	26	14 ▼	12	Overspend
	<b>Total Chief Executives</b>	<b>1,252</b>	<b>1,274</b>	<b>22</b>	<b>15</b>	<b>7</b>	<b>Overspend</b>

## Directorate Overview

Currently the Chief Executives Directorate is reporting a total variance of £0.022m this is broken down in the below analysis.

## Directorate Variance Analysis

HR	£0.055m pressure - The main variance in this area is due to additional salary costs as a number of Voluntary Redundancies have been delayed to ensure the Council has the staffing resource available to provide the response to the COVID-19 pandemic.
	£0.015m Pressure - Additional training costs and loss of Occupational Health income due to Covid-19.
	£0.044m Favourable - The service is showing a favourable variance from posts currently vacant
Chief Executive	£0.004m Pressure - Additional salary costs following delay of Voluntary Redundancy due to Covid-19.
	£0.007m Favourable - Other minor variances in the service.



# £2.1m Forecast Overspend



## 11% Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Resources	Director's Office	271	264	(7)	(9) ▼	2	Underspend
Resources	Financial Services	3,315	3,357	42	(60) ▼	102	Overspend
Resources	Corporate Items	9,255	9,747	493	16 ▼	477	Overspend
Resources	Peterborough Serco Strategic Partnership	6,506	7,856	1,350	1,329 ▼	21	Overspend
Resources	Corporate Property	1,612	1,997	385	414 ▲	(29)	Overspend
Resources	Energy	478	514	36	152 ▲	(116)	Overspend
Resources	Cemeteries, Cremation & Registrars	(1,508)	(1,704)	(196)	(264) ▼	68	Underspend
	<b>Total Resources</b>	<b>19,928</b>	<b>22,032</b>	<b>2,104</b>	<b>1,578 ▼</b>	<b>526</b>	<b>Overspend</b>

### Directorate Overview

The Resources Directorate is currently forecasting an overall overspend of £2.104m against budget. The main variances at this stage relate to budgeted savings targets in Peterborough Serco Strategic Partnership Business Support, unachieved letting income target relating to renting out additional space at Sand Martin House (SMH), which is not yet possible, offset partly by additional rental income from POSH and Allia. Cemeteries, Cremation & Registrars are overall showing a favourable variance as a result of COVID-19.

### Directorate Variance Analysis

Director's Office	£0.007m Favourable - Other savings in the service.
Financial Services	£0.042m Pressure - Net savings within salary, consultancy and Supplies & Services budgets across the service.
Corporate Items	£0.477m Pressure - Pressure against available pay award budget. £0.016m Pressure - Workforce Modernisation saving not fully achieved.
Peterborough Serco Strategic Partnership	£1.112m Pressure - Business Support savings not expected to be delivered due to COVID-19. The current forecast is based on Business Support Notice of change/new model/Hub implementation not being implemented during 20/21. However this is now subject to a wider strategic review and a further adjustment to the forecast may be required to reflect the outcome of this review. £0.150m Pressure - Other variances within the service, including continuing Annual Delivery Plan/BTSI costs (expected until new Business Support model implementation), and growth income received but not budgeted in year. £0.018m Pressure - Housing Benefit Admin and Local Council Tax Admin grant final allocation is lower than budgeted. £0.070m Pressure - The Housing Benefit Subsidy budget is forecasting a £0.070m pressure against budget at this initial stage. This is an early forecast is likely to change as time progresses and also with the impact of Covid-19 issues.
Corporate Property	£0.475m Pressure - Additional letting of SMH now not possible this year. £0.149m Favourable - Rental Income from POSH & Allia continues as not yet sold (£0.223m F) and a delay in the Town Hall North income (£0.074m). £0.064m Pressure - Other pressures in the service. £0.005m Favourable - Covid-19 response costs at SMH (cleaning, signage etc) offset by reduced electricity costs.
Energy	£0.036m Pressure - MTFs saving unachievable, as well as additional maintenance costs, reduced income, partly offset by reduced capital financing costs and net loan interest receivable.
Cemeteries, Cremation & Registrars	£0.200m Pressure - Registration Services income is forecast to be £0.215m underachieved and can only be partially offset with a reduction in expenditure (£0.015m). This forecast on income is fully attributable to COVID-19 and the first 6 months of the year has assumed a 50% reduction in income. The income forecast has worsened from last month due to income for weddings not being as high as initially anticipated. £0.396m Favourable - Bereavement Services income is expected to exceed budget by £0.392m this year due to COVID-19. Other net savings within the service of £0.004m are currently being reported. Although the income is high at the moment it must be noted that this may not be a true reflection of how the year may continue and it is difficult to predict the position at the end of the year.

# £3.2m Forecast Overspend

 **15%**

Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Vire-MY £	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Place & Economy	Development and Construction	-5	(116)	183	298	299 ▲	(1)	Overspend
Place & Economy	Director, OP & JV	-1	487	448	(39)	(39) ▼	0	Underspend
Place & Economy	Peterborough Highway Services	-2	4,199	3,936	(262)	(217) ▲	(45)	Underspend
Place & Economy	Sustainable Growth Strategy	-5	1,627	1,567	(60)	(60) ▼	0	Underspend
Place & Economy	Waste, Cleansing and Open Spaces	-2	13,286	14,104	818	733 ▼	85	Overspend
Place & Economy	Westcombe Engineering	-1	105	305	200	120 ▼	80	Overspend
Place & Economy	Director of Housing	-38	1,586	3,840	2,253	2,106 ▼	147	Overspend
Place & Economy	Service Director Environment & Economy	0	197	206	9	19 ▲	(10)	Overspend
	<b>Total Place &amp; Economy</b>	<b>-55</b>	<b>21,371</b>	<b>24,589</b>	<b>3,217</b>	<b>2,961 ▼</b>	<b>257</b>	<b>Overspend</b>

### Directorate Overview

Overall Place and Economy is forecasting an overspend of £3.217m. There are significant overspends as a result of the COVID-19 pandemic, however there are some favourable movements due to reduced service use and savings generated as a result of reduced spending on non-essential expenditure.

### Directorate Variance Analysis

Development and Construction	£0.246m Pressure- Planning fee income reduced due to COVID 19
	£0.052m Pressure - Other variances of reduced income due to COVID 19 - (Building Control income, pre application income and shared service staff recharges offset by S106/CIL admin income)
Director, OP & JV	£0.39m Favourable - Various Directorate wide savings held here (car allowances, telephones, salaries, software, others to be reallocated)
Peterborough Highway Services	£0.253m Favourable - Concessionary fares as significant reduced usage of concessionary passes
	£0.104m Favourable - Bus Service Operators Grant used to funds 60's
	£0.095m Pressure - Other variances (employee costs, Queensgate Bus Station reduced departure fee income due to COVID 19, Traffic Signals costs, other Highways income reduced due to COVID 19
Sustainable Growth Strategy	£0.060m Favourable due to various savings
Waste, Cleansing and Open Spaces	£0.244m Pressure - reduced Brown Bins Income - no charge for 3 months due to COVID 19
	£0.660m Pressure in relation to the Energy from Waste (EFW) Plant Electricity Income loss due to a fall in wholesale demand leading to drop in export price
	£0.100m Pressure due to additional costs at HRC due to COVID 19
	£0.195m Favourable - Refund of CCL liability payment to HMRC
Westcombe Engineering	£0.009m Pressure - Other variances including, additional grave digger, additional refuse vehicle, additional city centre cleansing, loss of bulky waste income, additional Depot premises costs, partially offset by ERF insurance rebate
	£0.200m Pressure - Reduced income as reduced capacity due to COVID 19
Service Director Environment & Economy	£0.009m Pressure - no income from Peterborough Destination Centre partially offset by employee savings
Director of Housing	As a result of the COVID-19 pandemic there is forecast additional net expenditure of £2.253m, as the Council has taken steps to ensure that rough sleepers and homeless families and individuals have temporary accommodations, and a safe place to self isolate.
	£2.2m Pressure - Covid-19: additional hotel, B&B, employee, security and repair costs for FY 20/21,
	£0.199m Favourable - Saving on temporary accommodation. This is due to new lease arrangements for St Michael's Gate, 6 month savings from Bushfield Court and full savings from Walton Road
	£0.252m Pressure - Cost of Interim Director of Housing Needs and Supply

**£0.1m Forecast Overspend**



**12%** Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Business Improvement	Programme Management Office	600	672	72	70 ▼	2	Overspend
	<b>Total Business Improvement</b>	<b>600</b>	<b>672</b>	<b>72</b>	<b>70 ▼</b>	<b>2</b>	<b>Overspend</b>

**Directorate Overview**

The Business Improvement Directorate is currently reporting an overspend of £0.070m against budget, due entirely to Covid-19 pressures.

**Directorate Variance Analysis**

Programme Management Office	£0.070m pressure - additional staffing and consultancy costs incurred due to COVID-19 impact on the service.
	£0.002m pressure - other

£0.0m Forecast Overspend



0% % Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Overall Status
Customer & Digital Services	ICT	6,943	6,943	(0)	44 ▲	(44)	Underspend
Customer & Digital Services	Marketing & Communications	344	387	43	20 ▼	22	Overspend
Customer & Digital Services	Resilience & Health & Safety	256	233	(23)	0 ▲	(23)	Underspend
Customer & Digital Services	Director of Customer & Digital Services	75	75	0	0 ▬	0	On Budget
<b>Total Customer &amp; Digital Services</b>		<b>7,619</b>	<b>7,638</b>	<b>19</b>	<b>65 ▲</b>	<b>(45)</b>	<b>Overspend</b>

**Directorate Overview**

Currently the Customer & Digital Services Directorate is reporting a £0.064m overspend, due to Covid-19 response pressures offset by some savings within the Directorate.

**Directorate Variance Analysis**

Marketing & Communications	£0.031m Favourable - Other savings within the service area. £0.074m Pressure - reduction in sponsorship income and reduced design & print recharges - Covid-19 related.
Resilience & Health & Safety	£0.030m Favourable - Salary savings in service area £0.007m Pressure - Covid-19 related spend (signs)
ICT	£0.044m Pressure - Additional costs incurred on computer software due to the Covid-19 response.

**£-0.2m**

**Forecast Revenue Underspend**



**-1%** Forecast Underspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Resources	Capital Financing	26,219	26,064	(155)	(155) ▼	0	Underspend
	<b>Total Capital Financing</b>	<b>26,219</b>	<b>26,064</b>	<b>(155)</b>	<b>(155) ▼</b>	<b>0</b>	<b>Underspend</b>

## Capital Financing and Capital Receipts Overview

A £0.16m favourable forecast outturn is reported from a combination of the factors detailed below.

### Directorate Variance Analysis

Less borrowing was undertaken for the capital programme in 2019/20 than budgeted for in the MTFS resulting in less budget being required to fund existing borrowing;

Forecast interest rates for new borrowing remain as forecast at the time the MTFS was set. It is currently anticipated that new borrowing of £77m will be required to fund the capital programme. The council continues to review the borrowing strategy in light of interest rates available. Capital programme reviews for 2020/21 will be undertaken to ensure that a realistic profile of scheme delivery is being costed to enable forecast for borrowing and timings to be more realistically estimated.

21

An estimate of the minimum revenue provision has been included in the forecast as the detailed calculation is anticipated to be completed over the summer months. This forecasts a small overspend position of £0.093m.

The level of interest receipts forecast to be generated from loans the council has issued is forecasting an income loss from interest receipts compared to the estimate in the MTFS as a result of the delay in the drawdown of the loan granted to the hotel build in Fletton Quays, however, this offset through the reduction in new borrowing required to fund the loan.

Capital receipts are currently forecast to be achieved, however the impact on C-19 on asset sales is reviewed on a monthly basis due to the risk of achieving high-value sales in the current uncertain economic environment.

### Capital Receipts

Capital Receipts are used as part of a contribution to fund the MRP however, close monitoring of the Capital Receipts is maintained as any significant change will now have a direct impact on the Revenue position.

Capital Receipts are monitored on a monthly basis and each sale given a status of Red, Amber or Green to identify the likely receipt before March 2021. The £4.2m Capital Receipts in the MTFS will be used to repay debt and forms part of the calculation of the reducing the overall debt through MRP.

Capital Receipts To Off Set Revenue MRP Charge	MTFS Budget £k	Revised Budget £k	Received to Date £k	Not yet received £k
RAG Status				
Green	-	-	-	-
Amber	4,153	4,153	-	4,153
Red	-	-	-	-
<b>Total (not inc Investment Assets)</b>	<b>4,153</b>	<b>4,153</b>	<b>-</b>	<b>4,153</b>
Investment Assets	-	-	-	-
<b>Total Capital Receipts</b>	<b>4,153</b>	<b>4,153</b>	<b>-</b>	<b>4,153</b>

## Overview

The revised Capital Programme budget as at August 2020 is £131.4m, which includes £45.6m for Invest to Save (I2S) Schemes.

The agreed investment as per the Medium Term Financial Plan (MTFS) was £146.4m. The movement between the MTFS position and the £158.6m as at April 2020 was a result of slippages mainly due to delays completing projects from 2019/20.

The actual investment expenditure as at August 2020 is £8.3m. The latest forecast provided by project managers predicts an overall spend of £131.4m, therefore the Council is expecting to spend a further £123.0m before Mar-21.

The I2S budget is for schemes that must cover the cost of borrowing and minimum revenue provision (MRP) from either income generation or from generated savings.

The Asset Investment Plan can be funded via three core elements, external third party income (including grants), capital receipts generated from the sale of Council assets, and borrowing from the external market. For the 2016/17 MTFS onwards the approved strategy is to use Capital Receipts as part of a contribution to the Minimum Revenue Provision (MRP) therefore they are no longer used primarily for the funding of the Asset Investment.

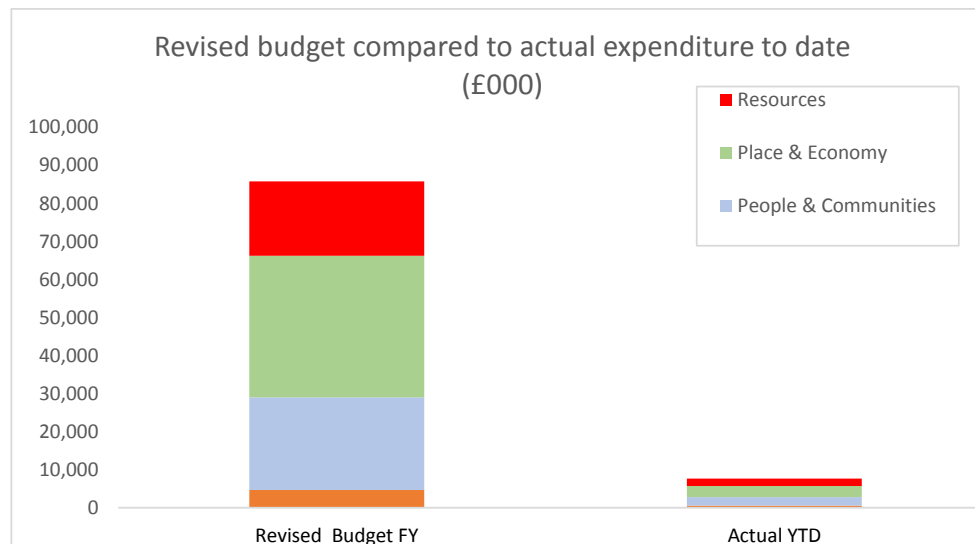
The following table shows the breakdown of the Council's Asset Investment over the directorates and how this investment is to be financed.

Directorate	Revised Budget		FY £k	Actual YTD £k
	MTFS Budget £k	1st April Budget £k		
Customer & Digital Services	4,920	5,169	4,637	575
People & Communities	23,215	26,439	24,352	2,244
Place & Economy	39,275	40,386	37,236	2,928
Resources	38,341	40,995	19,526	1,925
<b>TOTAL</b>	<b>105,751</b>	<b>112,989</b>	<b>85,751</b>	<b>7,672</b>
Grants & Third Party Contributions	26,778	32,707	27,858	4,647
Borrowing	78,973	80,282	57,893	3,025
<b>TOTAL</b>	<b>105,751</b>	<b>112,989</b>	<b>85,751</b>	<b>7,672</b>
Invest to Save	40,602	45,602	45,602	650
Invest to Save Borrowing	40,602	45,602	45,602	650
<b>TOTAL CAPITAL PROGRAMME</b>	<b>146,353</b>	<b>158,591</b>	<b>131,353</b>	<b>8,322</b>

## Virements to be approved

Item	£k	Description
------	----	-------------

There are no virements to be approved this month



## Overview

\* The Council has forecast reserve balances of £7m at the end of 2020/21, this includes £1.5m of general fund, £1.1m of usable reserves and £4.4m of ring-fenced reserves.

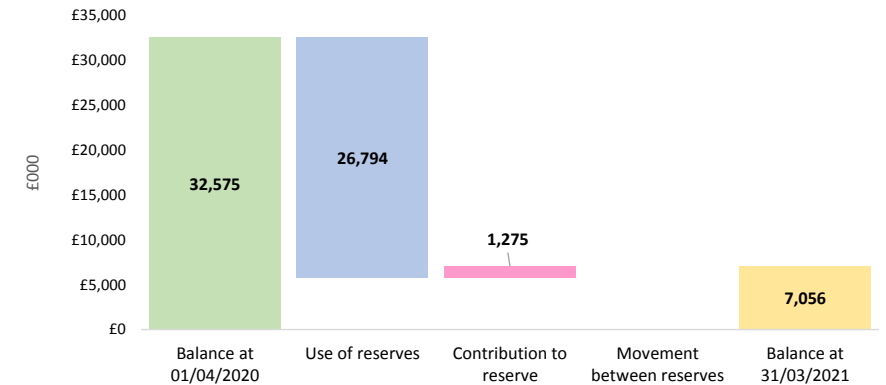
\* The Capacity Building Reserve includes the assumption that £6.7m will be used to fund the in year projected overspend, as outlined within this report. The Capacity Building Reserve does not hold sufficient balances to fully cover the Projcted overspend, therefore £4.5m has be required from the General Fund.

\*The Capacity Building Reserve also committed from this reserves are the costs of transformation programmes such as the ICT strategy and Adults Positive Challenge.

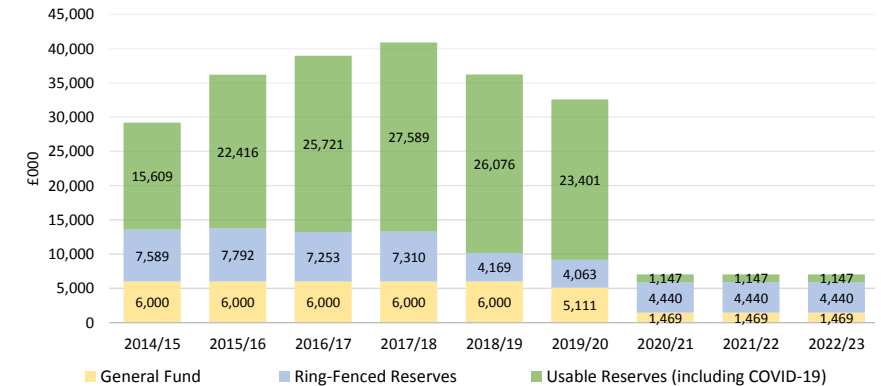
\* The COVID-19 Reserve was created in 2019/20, as a result of receiving the first tranche of the £3.2bn response funding in March. It is forecast that this will be used in full to cover the additional costs, and has been vired in to the revenue budget, as shown in the report.

	2020/21	2020/21	2020/21	2020/21	2020/21	2021/22	2022/23
	Balance C/Fwd £000	Forecast Cont from Reserve £000	Forecast Cont to Reserve £000	Movement between Reserves £000	Balance at 31.03.21 £000	Balance at 31.03.22 £000	Balance at 31.03.23 £000
<b>Summary of Reserves</b>							
<b>General Fund Balance</b>	<b>5,111</b>	<b>(4,531)</b>	<b>889</b>	-	<b>1,469</b>	<b>1,469</b>	<b>1,469</b>
<b>Usable Reserves</b>							
Capacity Building Reserve	12,992	(12,992)	-	-	0	0	0
Grant Equalisation Reserve	-	-	-	-	-	-	-
Departmental Reserve	5,077	(3,930)	-	-	1,147	1,147	1,147
Covid-19 Reserve	5,332	(5,332)	-	-	-	-	-
	<b>23,401</b>	<b>(22,254)</b>	-	-	<b>1,147</b>	<b>1,147</b>	<b>1,147</b>
<b>Ring-Fenced Reserves</b>							
Insurance Reserve	3,073	-	386	-	3,459	3,459	3,459
Schools Capital Expenditure Reserve	752	-	-	-	752	752	752
Parish Council Burial Ground Reserve	56	-	-	-	56	56	56
Hackney Carriage Reserve	173	-	-	-	173	173	173
Public Health Reserve	9	(9)	-	-	-	-	-
	<b>4,063</b>	<b>(9)</b>	<b>386</b>	-	<b>4,440</b>	<b>4,440</b>	<b>4,440</b>
<b>Total Usable and Ring-Fenced Reserves and General Fund Balance</b>	<b>32,575</b>	<b>(26,794)</b>	<b>1,275</b>	-	<b>7,056</b>	<b>7,056</b>	<b>7,056</b>

Movement in Reserves 2020/21



RESERVES BALANCES 2014/23



This page is intentionally left blank